

**Okanagan College Education Council
Minutes of Thursday, December 7, 2023 4:00 pm
S 103B Student Services Boardroom Kelowna Campus & Zoom**

As outlined in the 2023-24 course calendar, the course is currently being reviewed. B Penfound sought clarification on whether the course has the right person to teach, noting that there is potential issue for consultation. B Penfound stated that the course lacks Maths consultation as there is a content overlap. B Penfound stated that 80% of similar content should have been tracked, noting that the learning outcomes of this course concern many Data Science content in which the department of Maths should be consulted.

Motion: B Penfound/D Mehus

That Education Council tables the new course: BUAD 418 HR Analytics as recommended by the CPRC BUS for Maths consultation.

E Balili sought clarification on the reason of skipping some topics in course outlines. J Garrett stated that not every chapter fits every class, noting that the questions about course outlines are discussed in CPRC meetings, stating that it will be discussed in EdCo meetings if there are significant concerns about the learning outcomes. K Brochu sought clarification on whether Sandbox is a process. J Garrett clarified that EdCo prefers more consultations than fewer consultations.

2023-24 course calendar (https://www.uvic.ca/learning/academic-affairs/education-council/minutes/2023-24-course-calendar/)

d. Proposal for a program revision: Post-Baccalaureate Certificate in Human Resources Management

Motion:

That Education Council approves the program revision: Post Baccalaureate Certificate in Human Resources Management as recommended by the CPRC

BUS:

Motion: J Garrett/D Mehus

The proposal has been tabled until the next meeting in January,2024.

Deferred

e. Proposal for a program revision: Post-Baccalaureate Diploma in Human Resources Management

Motion:

That Education Council approves the program revision: Post-Baccalaureate Diploma in Human Resources Management as recommended by the CPRC BUS:

Motion: J Garrett/D Mehus

The proposal has been tabled until the next meeting in January,2024.

Deferred

f. Proposal for a program revision: Human Resources Management Specialty (tabled)

Motion:

That Education Council approves the program revision: Human Resources Management

Carried

c. Proposal for a new program: Early Childhood Education Assistant

Motion: D Mehus/S Lenci

That Education Council approves the new program: Early Childhood Education Assistant as recommended by the CPRC HSD:

As outlined.

D Mehus asked whether this certificate program is eligible for the BC eligible grant.

W Wheeler was unsure of the above question.

M Kline stated that the announcement is not yet released.

Carried

d. Proposal for a new course: TIP 100 Introduction to Trauma-Informed Practice

Motion: B Hall/K Brochu

That Education Council approves the new course: TIP 100 Introduction to Trauma-Informed Practice as recommended by the CPRC HSD:

C Meissner provided an overview of the program and this course.

D Mehus asked whether this MC earns credits outside CS.

C Meissner responded in negative.

C Meissner stated that a lot of the Indigenous learners are very interested and most service providers are very excited.

K Brochu asked whether the course will be offered remotely.

C Meissner responded in affirmative, stating that online courses can reach more people in different locations.

R Dupuis expressed excitement to witness this course going forth, asking whether there is any communication with the First Nations.

C Meissner stated that there are communications coming up in other proposals.

Carried

e. Proposal for a new course: TIP 101 Trauma and Wellness

Motion: M Somerville/C Newitt

That Education Council approves the new course: TIP 101 Trauma and Wellness as recommended by the CPRC HSD:

As outlined.

M Martin sought clarification on the reason why TIP100 is not a prerequisite.

C Meissner stated that it will be edited to make TIP100 a prerequisite.

S Lenci sought clarification on whether learners have to take the whole 60 hours.

C Meissner stated that learners need to take the first one until the end of this program.

Carried

f. Proposal for a new course: TIP 102 Trauma-Informed Communication

Motion: B Hall/S Lembke

That Education Council approves the new course: TIP 102 Trauma-Informed Communication as recommended by the CPRC HSD:

As outlined.

M Martin sought clarification on the reason why TIP101 is not a prerequisite of this course.

It will be edited.

R Dupuis sought clarification on whether there are any opportunities for training on the topic of non-violent certification.

C Meissner stated that it is included in the course.

Carried

g. Proposal for a new course: TIP 103 Applying Trauma-Informed Practice

Motion: B Hall/D Mehus

That Education Council approves the new course: TIP 103 Applying Trauma-Informed Practice as recommended by the CPRC HSD:

As outlined.

J Garrett made the same note as the above courses regarding adding the prerequisite to this course.

It will be edited.

Carried

h. Proposal for a new program: Trauma-Informed Practice Micro-Credential

Motion: D Mehus/B Hall

That Education Council approves the new program: Trauma-Informed Practice Micro-Credential as recommended by the CPRC HSD:

As outlined.

T Bridges stated that it is developing, stating that it is looking into sharing with other institutions.

M Martin asked whether it is required to be scheduled in the evening.

T Bridges stated that it is a hybrid course to avoid conflicts.

D Marques sought clarification on the class size.

T Bridges stated that there will be more UBCO students, noting that it is a new course in OC and was unsure how many OC students would take this course.

J Garrett asked whether it is already existed in UBCO.

T Bridges responded in affirmative.

Carried

b. Proposal for a program revision: Kinesiology Diploma

Motion: B Penfound/M Martin

That Education Council approves the program revision: Kinesiology Diploma as recommended by the CPRC ST:

As outlined.

M Martin sought clarification on how the equivalency exam works, asking if anything would be provided to students to facilitate them.

L Blais was unsure as this is new.

B Penfound stated that there are some practice tests for students.

M Somerville stated that it is available online in the testing centres.

D Mehus sought clarification about the physical fitness verification, asking whether any accommodations would be provided to the people with accessibility needs.

L Blais stated that it requires some amount of physical capability as far as they are running physical tests and demonstrating specific exercises, stating that the department has had students with accessibility requirements for the physical aspect in the past, and considerations have been made, stating that the exemption will be evaluated case by case.

Carried

c. Proposal for a new course: ICT 151 Network Foundations for Cybersecurity

Motion:

That Education Council approves the new course: ICT 151 Network Foundations for Cybersecurity as recommended by the CPRC ST:

As outlined.

D Mehus sought clarification on the assessment.

N Fretz clarified about the assessment.

M Somerville sought clarification on students in ICT can choose as their electives.

N Fretz stated that it will overlap with the existing courses.

M Somerville stated that it could be indicated in Quali.

N Fretz a restriction on the registration would be done to prevent students from taking this in lieu of other courses.

Carried

d. Proposal for a new course: COSC 332 Cyber Forensics & Zero-Trust Network

Motion:

That Education Council approves the new course: COSC 332 Cyber Forensics & Zero-Trust Network as recommended by the CPRC ST:

As outlined.

C Meissner sought clarification on the prerequisite.

Y Khmelevsky stated that students should apply for waiver for Post-bac. Students can apply for waiver from Y Khmelevsky or N Fretz if they would like to take the course.

Carried

j. Proposal for a new course: MATH 223 Linear Algebra II

Motion: M Somerville/M Martin

That Education Council approves the new course: MATH 223 Linear Algebra II as recommended by the CPRC ST:

As outlined.

Carried with majority votes, 2 abstained (1 abstained due to the lack of information).

k. Proposal for a new course: MATH 258 Numerical Methods

e. Ad Hoc Governance committee

J Garrett informed the members that the first meeting has been held on November 28 and the Terms of Reference of the committee will be presented to the EdCo meeting in January.

6. Reports

6.1 Council chair's report - Jillian Garrett

J Garrett noted the following in the report:

- Ø The student seat for the South Okanagan Similkameen is vacant and open for nominations.
- Ø There will be a Special Meeting about the Professional development training on January 25, 2024 at 4-6pm on Zoom. More details will be given in a separate email.

6.3 Registrar's report - Inga Wheeler

No report as I Wheeler has sent regrets.

6.4 Board of Governors report - Cindy Battersby

C Battersby stated that there was a Board celebration in Penticton and Vernon in November, stating that the Board met on December 5 and the next meeting will be on December 12.

7. In Camera Items

Motion: B Penfound/M Somerville
That Education Council moves in camera.

7.1 Minutes of November 9, 2023 Operations Committee meeting

Motion: D Mehus/A Krebs
That Education Council approves the minutes of November 9, 2023 Operations Committee meeting as presented.
Carried

Motion: B Penfound/D Mehus
That Education Council moves out of the camera.

8. Date, time of next meeting - Thursday, January 11, 2024 at 4:00 pm

9. Deadline for agenda items - Wednesday, December 20, 2023 at 12:00 pm

10. Adjournment at 7:29 pm
Motion to adjourn: D Mehus/B Penfound
Carried